HIGH COURT OF HIMACHAL PRADESH, SHIMLA-171 001.

No.HHC/Admn.3(55)/2017-

Dated: 14.09.2022

Edwartienal

Advertisement Number: HHC/Admn.3(55)/2017

Opening date of online application:-

14.09.2022

Closing date for application and fee:-

14.10.2022 at 11:59 p.m.

(https://www.hphcrecruitment.in)

"ADVERTISEMENT NOTICE"

The High Court of Himachal Pradesh invites online applications the eligible/desirous candidates for filling-up following the existing/anticipated and few future vacancies of the following posts in District Judiciary in the State of Himachal Pradesh as per Recruitment and Promotional Rules, 2022 (as per Schedule (II) of Part- A, B & C). Before applying, for detailed information with regard to important instructions, Rules and Regulations, Syllabus, Eligibility, Disqualification, Method of Recruitment, Reservation, Qualification, Appointments (Regular/ Contract/Daily Wage/Part Time), Confirmation, Seniority, Experience, H.P. **Domicile** etc, visit URL. i.e., (https://hphighcourt.nic.in/rules/districtjudiciary08082022.pdf) on the Website of High Court. -

Sl. No	Particulars of the vacancies	Total Number of vacancies		Pay Band/Pay Scale & Grade Pay etc.	Educational Qualification/ Eligibility Criterion				
	Schedule-II Part - (A)								
1.	Protocol Officer (Class-III)	On Contra 4 (Four) i.e. 4 Clear Division w of Post(s): Chamba Kangra Kullu Shimla	ct basis:- cut (UR)	Rs.5910-20200 + Grade pay Rs.2400/- (pre-revised) Wages/remuner ation as fixed by the State Government from time to time.	The candidates must possess Graduation Degree, having Diploma of one and a half year in food beverages or hospitality or its equivalent from any recognized institute and have to qualify typing test with a speed of 30 W.P.M. in English and 25 W.P.M. in Hindi on computers. For more detail candidates must check their eligibility as per Rule 5,6,7,8 (a) to (z),10,11,12,13,14,16,17 &18 (i) (Age) read with Schedule-II Part A (Sr. No. 6) and Part 6 of Schedule-III of R&P Rules, 2022, with regard to Screening, Written and Typing Test(s).				



2. Clerk Total Post(s)= 169 On Regular The candidates must (Class-III) Basis: possess Graduation (i) On Regular Basis: Rs.5910-20200 degree from a + Grade Pay recognized University 83 (Eighty-Three) Rs.1900/and having basic i.e.59 Clear-cut with initial start knowledge in & 24 anticipated (39 UR, 14 SC, of Rs.7810/- per Computers like 3 ST, 16 OBC, month. operating the 8 EWS & 3 PH) (pre-revised) computers, Windows and Linux operating systems and typing (ii) On Contract Basis: On Contract out and taking print outs etc. **And** have to Basis: 86 (Eighty-Six) Wages/remuner qualify typing test i.e. 76 Clear-cut &10 ation as fixed by with a speed of 30 anticipated the State W.P.M. in English and (26 UR, 18 SC, 4 ST, 15 OBC, 15 EWS & 8 PH) Government 25 W.P.M. in Hindi on from time to computers. time. Division wise break-up of Post(s):-Regular: 09 Contract - 06 For more detail Clear cut -3 Clear cut- 06 candidates must Anticipated-6 01-UR check their eligibility Bilaspur 03-UR 01-OBC as per Rule 5,6,7,8 (a) 02-SC 03-EWS 01-ST 01-PH to (z), 10, 11, 1203-OBC ,13,14,16,17 &18 (i) Regular:-06 Contract -06 (Age) read with Clear cut -3 Clear cut-6 Schedule-II Part A (Sr. Anticipated 3 02-UR Chamba 05-UR, 01-OBC No. 7 (a) to (c), Part 02-SC 7A (1 to 3)Schedule-01-OBC 01-PH III of R&P Rules. Regular:-01 2022, with regard to Hamirpur Clear cut -1 Screening, Written 01-OBC and Typing Test(s). Contract -27 Clear cut-17 Anticipated-10 05-UR Kangra 07-SC 01-ST 04-OBC 08-EWS 02-PH Regular:-01 Kinnaur Clear cut -1 01-UR Regular: 05 Contract -11 Clear cut -5 Clear cut-11 01-UR 04-UR 01-SC 03-SC Kullu 03-OBC 01-ST 01-OBC **01-EWS** 01-PH Regular: 12 Contract -20 Clear cut -12 Clear cut-20 06-UR 07-UR 02-SC 04-SC Mandi 02-OBC 02-ST 01-EWS 04-OBC 01-PH 02-EWS 01-PH Regular: 17 Contract -06 Clear cut -09 Clear cut-06 Anticipated-08 01-UR 07-UR 01-SC Shimla 04-SC 02-OBC 01-ST 01-EWS 03-OBC 01-PH 02-EWS Regular: 10 Contract -04 Clear cut -05 Clear cut-04 Anticipated-05 02-UR 05-UR 01-SC Sirmaur 01-SC 01-OBC 01-ST 02-EWS 01-PH



		3		
	Sola	02-SC 01-OBC 01-EWS 01-PH	Contract -04 Clear cut-04 03-UR 01-PH	
	Una	Regular: 11 Clear cut -10 Anticipated-01 05-UR 02-SC 02-OBC 02-EWS	Contract -02 Clear cut-02 01-UR 01-OBC	
Ass (1	istant On C (T.) (SS-III) On C (3 (Th i.e. 3 (2 UF	Clear-cut R & 1 PH) on wise break-up	Rs.5910-20200 + Grade pay Rs.1950/- Wages/remuner ation as fixed by the State Government from time to time.	possess degree of: B. Tech./B.E. in Electronics and
	Bilas Char Solar	nba 1 (UR)		equivalent, OR +2 or equivalent qualification +BCA (Bachelor of Computer Application)/ DCA (Diploma in Computer Application)/ I.T.I diploma in Computers OR equivalent diploma in
				Information Technology or Computers, with two years' experience as System Assistant or Computer/ Desktop Engineer or on higher post in the field of computers, and having basic knowledge in computers like
				operating the computers, windows and Linux Operating Systems and typing out and taking print outs etc. and the candidate has to qualify typing test with a speed of 30 W.P.M. in English and 25 W.P.M. in Hindi on computers.
			t ; (A S N S	For more detail candidates must check their eligibility as per Rule 5,6,7,8 (a) to (z),10,11,12 13,14,16,17 &18 (i) Age) read with Schedule-II Part A (Sr. No. 8 and Part 8 of Chedule-III of R&P cules, 2022, with egard to Screening, Vritten and Typing

A

4. **Process** Total Post(s)=77 The candidates must Rs.4900-10680 Server + Grade pay have passed 10+2 (Class-IV) (i) On Regular basis: Rs.1650/examination from the (With initial pay recognized Board. 51 (Fifty-One) of Rs.6950/-) i.e. 31 Clear-cut & 20 anticipated (pre-revised) (28 UR, 7 SC, 2 ST, 9 OBC, 2 EWS & For more detail 3 PH) candidates must check their eligibility as per Rule 5,6,7,8 (a) (ii) On Contract Basis: Wages/ to (z),10,11,12 remuneration as ,13,14,16,17 &18 (i) 10 (Ten) fixed by the (Age) read with i.e. 10 Clear-cut State Schedule-II Part A (Sr. (3 UR, 2 SC, Government No. 10 (b) and Part 10 2 OBC & 3 EWS) from time to of Schedule-III of time. R&P Rules, 2022, with regard to Screening Test, Written Test & Evaluation. (iii) On Daily Wage Basis: -do-16 (Sixteen) i.e. 16 Clear-cut (10 UR, 3 SC, 2 OBC & 1 EWS) Division wise break-up of Post(s):-Regular: 05 Clear cut -03 Anticipated-02 Bilaspur 01-UR 01-SC 02-OBC 01-EWS Regular:-04 Daily Wage -Clear cut -04 04 (UR) 01-SC Chamba 01-ST 01-OBC 01-PH Regular:-03 Clear cut -03 Hamirpur 01-UR 01-ST 01-OBC Contract -08 Clear cut-08 02-UR Kangra 01-SC 02-OBC 03-EWS Regular: -04 Anticipated-04 Kinnaur 03-UR 01-OBC Regular: 02 Daily wage-08 Clear cut -2 04-UR Kullu 01-UR 02-SC 01-OBC 01-OBC 01-EWS Regular: 09 Clear cut -06 Anticipated-03 Mandi 06-UR 01-SC 01-OBC 01-PH Regular: 06 Clear cut -03 Anticipated-03 Shimla 04-UR 01-SC 01-OBC



13

			Regular: 08	Daily wage-04	
-			Clear cut -04	02-UR	
		Sirmaur	Anticipated-04 05-UR	01-SC 01-OBC	
			02-SC	or obe	1 1
			01-EWS] [
			Regular: 06 Clear cut -05		1
		Solan	Anticipated-01		
		Solan	04-UR	,	
			01-SC 01-PH		
			Regular: 04	Contract -02	
			Clear cut -01	Clear cut-02	·
		Una	Anticipated-03 03-UR	01-UR 01-SC	
			01-OBC	01-50	
5.	Peon/	Total Po	st(s)=04	Rs.4900-	(T)
	Orderly/	1000110	SC(S)-3-	10680+Grade	The candidates must have passed 10+2
	Chowkidar	(i) On Re	gular Basis:	Pay Rs.1300	examination from the
	/Peon-cum-			(with initial pay	
	Chowkidar/	61 (Sixty	y-One)	of Rs.6200)	
	Safaikaram		lear-cut &	(pre-revised)	For more detail
	-chari/	28 antic			candidates must
	Chowkidar-		9 SC, 3 ST,		check their eligibility
	cum- Safaikaram	10 OBC, & 2 PH)	OEWS		as per Rule 5,6,7,8 (a)
!	-chari	(82111)			to (z),10,11,12,13,14
	(Class-IV)	(ii) On C	ontract Basis:	Wages/	16,17 &18 (i) (Age) read with Schedule-II
	,	21 (Twer		remuneration as	Part A (Sr. No. 12),
			lear-Cut & 4	fixed by the	and Part 11 of
		anticipat		State	Schedule-III of R&P
		(7 UR, 4 s		Government	Rules, 2022, with
		4 OBC, 4	EWS &	from time to	regard to evaluation.
		1 PH)		time.	
					Candidate(s) are
	ļi	(iii) On Daily Basis:		-do-	required to go through
		12 (Twelv		-uo-	carefully Part-11 (2): (i) to (ix) and to
İ		i.e. 12 Cl	ear-cut		upload the relevant
		(2 UR, 3	SC, 2 OBC,		documents. i.e.
		3 EWS &	2 PH)		(Belonging to
ł					Backward Area,
		Division	wise break-up o	f Post(s) :-	Landless Family, Non-
			Regular: 09	Daily wage:-02	Employment Certificate, Differently
			Clear cut -07	02-EWS	Abled Persons,
		Bilaspur	Anticipated-02 04-UR		NSS/NCC/Bharat
1			01-SC		Scout/Medal Winner
			03-OBC 01-PH		in National Level
1			Regular:-04		Sport, BPL Family,
			Clear cut -04		Widow/Divorced/Dest
		Chamba	01-UR 01-SC	_	itute/ Single Daughter/Orphan &
			01-ST		Experience.
			01-OBC		
		Hamirpur	Regular:-02 Clear cut -02		Note 1: Final merit
			02-UR		list shall be drawn on
			Contract -21 Clear cut-17	Daily Wage- 05	the basis of marks
-]		Anticipated-04	02-UR 01-SC	obtained in the
		Vo-	07-UR	01-EWS	educational qualification and
	İ	Kangra	04-SC 01-ST	01-PH	evaluation.
]	04-OBC		
			04-EWS 01-PH		
			Regular: - 06		Note 2:- The
			Clear cut-02		candidates for the
		Kinnaur	Anticipated-04 03-UR	_	post of Chowkidar-
			01-SC ·	_	cum-SafaiKaramchai
			01-OBC		shall be considered on the basis of their
			01-EWS Regular: 02		the basis of their standing in combined
		Mandi	Clear cut -01		merit / select list.
	ľ		Anticipated-01 02-UR		
1	1 1		OIL	L	

A

	Shimla	Regular: 18 Clear cut -04 Anticipated-14 08-UR 04-SC 01-ST 03-OBC 02-EWS	Daily Wage-04 02-SC 02-OBC	
	Sirmaur	Regular: 06 Clear cut -04 Anticipated-02 04-UR 02-EWS		
	Solan	Regular: 07 Clear cut -06 Anticipated-01 04-UR 01-SC 01-OBC	Daily Wage-01 01-PH	
	Una	Regular: 07 Clear cut -03 Anticipated-04 03-UR 01-SC 01-ST 01-OBC 01-EWS		
(Class-IV)	On Regular basis: 3 (Three) i.e. 3 Clear-cut (2 UR & 1 PH) Division wise break-up		10680+Grade Pay Rs.1300 with initial pay of Rs.6200 (pre-revised)	The candidates must have passed Matriculation examination with diploma in gardening or floriculture from a recognized University/Institution.
	Bilaspur Chamba Kinnaur	1 (UR) 1 (UR) 1 (PH)		For more detail candidates must check their eligibility as per Rule 5,6,7,8 (a)
				to (z),10,11,12,13,14, 16,17 &18 (i) (Age) read with Schedule-II Part A (Sr. No. 13), and Part 11 (2): (i) to (ix) of Schedule-III of R&P Rules, 2022 with regard to evaluation.
				(Same documents as mentioned for the post of Peon at Sr. No. 5)
				Note: Final merit list shall be drawn on the basis of marks obtained in the educational qualification and evaluation.
	Mali (Class-IV)	Sirmaur Solan Una Una Total Post (Class-IV) On Regula 3 (Three) i.e. 3 Clea (2 UR & 1 Division v of Post(s): Bilaspur	Shimla	Clear cut -04

A

		<u> </u>	Schedule-I	I Part – (B)			
7	Stenographer	Total Pos	Total Post(s)= 90 The candidates must				
•	Grade-III (Steno-		gular Basis:	On Regular	possess Graduation degree from a		
	Typist/Steno	43 (Forty-Three) i.e.30 Clear-cut &		Basis:	recognized University		
	Typist-cum-			Rs.5910-20200	and having speed of		
	Judgment			+ Grade pay	80 W.P.M. in English		
	Writer/	13 antici		Rs.2400/-	Stenography and 60		
	Judgment		7 SC, 1 ST, 6	with initial start	W.P.M. in Hindi		
	Writer)	OBC, 2 E	WS &	of Rs.9880/- per	Stenography and		
	(Class-III)	3 PH)		month.	typing test in English		
		(ii) On Contract Basis:		(pre-revised)	with typing speed of 40 W.P.M. and typing		
				On Contract Basis:	test in Hindi with typing speed of 30		
		47 (Forty		Wages/remuner	W.P.M. on computer.		
			ear-cut & 07	ation as fixed by			
		anticipat		the State	For more detail		
		(20 UR, 8		Government	candidates must		
,		10 OBC,	5 EWS &	from time to	check their eligibility		
		2 PH)		time.	as per Rule 5,6,7,8 (a) to (z),10,11,12,13,14,		
		Division v	Division wise break-up of Post(s):-				
			Regular: 02	Contract - 03	and Part 5 of		
		Bilaspur	Clear cut -02 01-UR	Clear cut-03	Schedule-III of R&P		
		Бпазриг	01-0K 01-SC	01-SC 01-OBC	Rules, 2022, with		
				01-EWS	regard to Proficiency		
			Regular:-03	Contract - 03	and Typing Test(s).		
		Chamba	Clear cut -03	Clear cut-03 01-UR			
		Chamba	01-OBC	01-5K 01-SC 01-ST			
			Regular:-05 Clear cut -03				
		Hamirpur	Anticipated-02 03-UR 01-SC 01-OBC	•			
		Kangra	-	Contract -18 Clear cut-14 Anticipated-04 05-UR 04-SC 01-ST 05-OBC 02-EWS 01-PH			
		Kinnaur	Regular: - 01 Clear cut-01 01-PH	Contract - 03 Clear cut-02 Anticipated-01 03-UR			
		Kullu	Regular: 01 Clear cut -1 01-UR	Contract-08 Clear cut-08 06-UR 01-SC 01-OBC			
			Regular: 21	Contract-01			
-		Mandi	Clear cut -16 Anticipated-05 11-UR 04-SC 01-ST 02-OBC 02-EWS 01-PH	Clear cut- 01 01-OBC			
		Shimla	Regular: 06 Clear cut -01 Anticipated-05 04-UR 01-SC 01-OBC	Contract-01 Clear cut- 01 01-UR			
		Sirmaur	-	Contract -02 Clear cut-02 01-SC 01-EWS			
		Solan	Regular: 02 Clear cut -02 01-UR 01-PH	Contract -01 Clear cut- 01 01-PH			

Regular: 02 Contract -07 Clear cut -01 Clear cut-05 Anticipated-01 Anticipated-02 Una 01-UR 04-UR 01-OBC 02-OBC 01-EWS Schedule-II Part - (C) Driver 8. Total Post(s)=4 Rs.5910-20200 The candidates must (Class-III) + Grade Pay have passed (i) On Regular Basis: Rs.2000/-Matriculation 3 (Three) with initial start Examination and i.e. 2 Clear-cut & of Rs.8240/- per possessing a valid 1 anticipated month. driving license for (3 UR) LMV at least for three (pre-revised) vears and experience as a Driver (ii) On Daily Wage: 1 (on Daily wage) for driving LMV for at (One) (UR) Wages/remuner least three (3) years. ation as fixed by Preference shall be the State given to those Government candidates who have from time to good mechanical time. knowledge of Division wise break-up automobiles. of Post(s):-Regular For more detail Bilaspur Anticipated 01candidates must (UR) check their eligibility Regular Hamirpur Clear cut-01 01-UR as per Rule 5,6,7,8 (a) to(z),10,11,12,13,14, Daily Mandi 16, 17 &18 (i) (Age) 01(UR) read with Schedule-II Regular Shimla Clear cut-01(UR) Part C (Sr. No. 2), and Part 9 of Schedule-III of R&P Rules, 2022, with regard to Screening and Proficiéncy Test(s).

Abbreviations:-

UR - Un-reserved., SC - Scheduled Caste, ST - Scheduled Tribe, OBC- Other Backward Classes, EWS- Economically Weaker Section, PH- Physically Handicapped

NOTE(S):-

- 1. The number of vacancies, as shown above, may increase or decrease in future, due to administrative exigencies.
- The candidates for appointment to any of the abovementioned post(s) must be Citizen of India and also possess requisite educational and other qualifications as prescribed under R&P Rules, 2022 (https://hphighcourt.nic.in/rules/districtjudiciary08082022.pdf).
- They must have knowledge of customs and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the State of H.P. and for this purpose a candidate to Class-III post(s) must have passed Matriculation or 10+2 or Graduation and a candidate to Class-IV post(s) must have passed Middle or Matriculation or 10+2 from any school/institution situated within Himachal Pradesh. However, this condition shall not apply to Bonafide Himachalis (Part-II Rule 5 of R&P Rules, 2022).
- 4. The examination fee for the candidates applying online against each advertised vacancy is Rs. 340/- (plus GST as applicable) for General (UR)category and Rs. 190/- (plus GST as applicable) for all other reserved categories other than General (UR) category who deserve fee relaxation/exemption under the Rules and the same shall have to be paid ONLY through ONLINE MODE. The fee, paid once, shall not be refunded to the candidate, in any case.
- Age of the candidate should not be less than 18 years or more than 45 years as on 14.09.2022 (See Part-II Rule 18 of R&P Rules, 2022). However, in case, the candidate belongs to any reserved category,



the relaxation in upper age limit shall be permissible as may be prescribed by the Government of Himachal Pradesh from time to time for entry into service for the candidates belonging to such categories.

6. The eligible candidates will ONLY be informed through SMS alerts or Emails (as registered/disclosed at the time of submitting application in online mode) about examination(s)/test(s) schedule etc. No separate communication/call letters etc. will be sent through any other mode. Therefore, the candidates are advised to give their working mobile number(s) and Email ID(s) used by them in the online recruitment application (ORA) and ensure their working till the completion of selection process to avoid inconvenience. There is no other means of contacting them except their mobile number(s) and However, the candidate must have to bring alongwith Email ID(s). them, duly filled-in ADMIT CARD which is to be downloaded from our website by the candidate(s) from their individual login credentials, at the time of appearing in the exam(s)/test(s) as shall be conveyed to him or her, failing which they will not be allowed to appear in the exam(s)/test(s).

7. The applications are acceptable only in online mode [even from those candidates, who have been sponsored by Employment Exchange(s)]. The desirous candidate(s) may use the recruitment web portal link at URL i.e. https://www.hphcrecruitment.in as well as another relevant link provided on High Court Website i.e. http://hphighcourt.nic.in on or before 14.10.2022.at 11:59 P.M.

As per instructions of the Government dated 11.6.2019 when an Economic Weaker Sections (EWS) candidate is not available for selection, the post(s) will be treated automatically as de-reserved and will be filled up from a non-EWS candidate of unreserved category.

9. The candidates must visit the website of High Court regularly for any further information regarding their roll numbers, Admit cards, examination schedule etc.

10. The High Court reserves the right to change any other term of advertisement or to rectify the inadvertent or technical error at any stage.

Government Concern shall submit advance copy of their application on prescribed format with the requisite fee as mentioned in the advertisement before last date fixed for the receipt of application. His candidature shall be considered only on receipt of his application alongwith "NO OBJECTION CERTIFICATE" issued by his Employer/Competent Authority alongwith application submitted by him through proper channel within 15 days of the last date of receipt of application as applicable. The application(s) of such candidate(s), if not received through proper channel, shall be summarily rejected.

12. The candidates must read instructions/Rules carefully, which are available on the website of the High Court before applying for the post(s) concerned.

13. The candidates must ensure their eligibility in respect of category, experience, age and essential qualification(s) etc. as mentioned in the advertisement by uploading copies of essential qualification, matriculation certificate as age proof, certificate of 10+2, copy of degree/mark sheet of Graduation (wherever applicable), any higher qualification, experience certificate (where required) to avoid rejection of their candidature after the closing date.

14. The category once claimed shall be treated final and no representation/correspondence will be entertained in this regard.

15. The test of Clerk and Process server can take place on the same day i.e., in Morning & Evening Session.

BY ORDER

25814-08

REGISTRAR GENERAL

Endst.No.HHC/Admn.3(55)/2017-

Dated: 14.09.2022

Copies forwarded to: 25704-08

- 1. All the District & Sessions Judge(s) in H.P., with a request to get the copy(ies) of the aforesaid Advertisement displayed on the Notice Board(s) of their respective Court(s)/Division(s)/Sub Division(s) etc.
- 2. All the District Employment Exchange Officer(s), in the State of H.P., with the request to sponsor the names of the eligible candidate(s) and to inform them to submit their application(s) through online mode as mentioned in the advertisement, failing which, they shall not be eligible to appear in Exam(s)/test(s) notwithstanding the fact that their name(s) have been sponsored by the Employment Exchanges(s)/ Sub Employment Exchange(s).
- 3. The Central Project Coordinator/Coordinator NIC, at High Court of H.P., Shimla-171001, with a request to get uploaded the above advertisement notice alongwith its Annexures on the High Court website under the relevant Link or Tabs.
- 4. Shri Ashok Chauhan, Project State Head, CSC-SPV (Service Provider) for information with a request to activate the recruitment web portal, log-in link provided at High Court Website till last date fixed for applying online mode, on and after completion of all necessary updation/changes in software module with respect to the advertisement referred to above (THROUGH EMAIL ONLY).
- 5. Notice Board of High Court of Himachal Pradesh, Shimla-171 001.
- 6. Shri Vikrant Janartha, M/s. Janartha Advertising Private Limited, Katiyar Cottage, Ground Floor, Near Local Bus Stand, Sanjauli, Shimla 171 006, with a request that the above Advertisement may be got published at the earliest in daily Hindi Newspaper 'Amar Ujala (Himachal Edition) and daily English Newspaper 'The Tribune. Thereafter, copies of newspapers containing Advertisement be sent to the Registry of High Court for the purpose of record and further necessary action.

Registrar General